



LTE & Intern Position Announcement

January 27, 2012

The Ice Age Trail Alliance (IATA) is seeking individuals to fill positions related to land management and stewardship. This is a unique opportunity to challenge yourself and enhance your skills while being inspired by the glacially carved landscape found along the Ice Age National Scenic Trail.

Position Description: Working side by side with experienced IATA staff and volunteers, successful applicants will assist with or lead stewardship activities on lands owned or managed by the Ice Age Trail Alliance and its partners. These properties are largely located in and around Dane County, with a few exceptions. The diverse landscape along the Ice Age Trail provides opportunities to study native plant communities, identify threats to native ecosystems, and learn effective methods for ecosystem management.

As the seasons change, management tasks will focus on different activities, including invasive species control, developing and completing assessment reports as well as learning sustainable trail layout, design and construction techniques.

For interns, training will be provided in many areas throughout the internship with opportunities to become certified in various capacities. Training may include some or all of the following: First Aid and CPR, chainsaw safety, herbicide application, crew leadership and trail construction. Safety equipment will be provided. LTEs should already possess these skills. Interns and LTEs can also expect to gain experience with GIS, GPS and use of equipment such as pick-up trucks, trailers, herbicide sprayers, mapping software and hand tools.

Location: Most project areas are in Southcentral Wisconsin. Mileage between the IATA office and the project area will be reimbursed.

Timing: Interns and LTEs will begin work mid-April. Position is funded for 40 hours per week through July with some flexibility. Work may continue pending additional funding.

Compensation: Compensation is competitive and commensurate with experience.

Qualifications: Successful applicants:

- must be prepared for physically demanding work, including lifting up to 30 lbs for extended time periods, in a variety of weather conditions.
- must possess a valid driver's license and have reliable personal motorized transportation.
- must be able to work independently and with others.
- should have experience in natural resource management.

TO APPLY

Prior to submitting applications, candidates should read the Guidelines & Expectations document for the position available at <http://www.iceagetrail.org/news.htm>. Candidates should then send (i) their resume, (ii) cover letter stating relative experience (including certifications for pesticide, chainsaw), work ethic, career goals, and, (iii) two references (names and contact information; include nature of relationship) to the address below. Complete application packages must be to IATA by midnight on Monday, February 20th, 2012 (email preferred).

Send materials to:

Ice Age Trail Alliance
Attn.: Kevin Thusius, Director of Land Conservation
2110 Main Street
Cross Plains, WI 53528
kevin@iceagetrail.org

Ice Age Trail Alliance, Inc. is an equal-opportunity employer

Expectations of LTE/ Internship Participants:

Come to work on time and be ready for the day.

Attitude is everything, be aware of your own and how it influences others.

Complete work in an efficient and timely manner.

Be flexible and prepared for a shift in daily work plans making adjustments for newly added tasks.

Expect the unexpected, tasks arise that have weak linkages to the Ice Age Trail and stewardship activities, but are necessary to complete to support the goals of the Alliance as a whole.

Represent the Ice Age Trail Alliance in a positive and professional manner.

Expect to attend several (and possibly lead) workdays, etc. Some may be on weekends.

Submit timesheets at the end of each pay period (two weeks).

Ask questions when you need more clarification or want a more detailed explanation on a subject.

Clearly state your objectives for the internship and your expectations to your supervisor so that the experience can be positive for both.

Feel free and encouraged to bring troubling issues or concerns forward at the appropriate time, place, and to someone who can actually address the issue (i.e. start with your supervisor).

No personal cell phone calls, texting, etc, during work hours unless you are on break or at lunch.

Be prepared, take notes when projects are discussed so you can consult your notes before returning to ask questions of the supervisor that were already answered.

Share the work load with your crew members, but do not assume that the other crew members are responsible for a task you are capable of completing.

If you cannot identify a work-related project to pursue during down time please ask.

It is expected that you anticipate seasonal work projects and plan ahead. Check chemical supplies, fuel for equipment, maintain saws (clean filter, full of gas/bar oil, chain sharp), site weeding, etc.

Take initiative and create a list of projects or tasks to be done to bring to supervisor.